

North Baddesley Junior School

Policy Document



Charging & Remissions Policy

General principles

No charge can be made for admitting pupils to maintained schools. Where education is provided wholly, or mainly, during school hours, it should be free. The governing body reserves the right to make charges for certain activities and are required to state a policy outlining what those charges are.

It is for this reason that a compulsory charge is not levied for transport or admittance to school trips and visits, including swimming, that are part of the school's curriculum.

However, the Headteacher or governing body may request a voluntary contribution towards the cost of an activity that takes place in school hours: a trip, visit or workshop, cost of consumable school equipment (e.g. DT components or cookery ingredients if the finished article is to be kept by the child), school fund raising.

The Governors will also charge for board and lodging costs in respect of residential trips but this charge may be waived/reduced for those in receipt of FSM. The school may choose to offer financial support to an individual, at the discretion of the Headteacher. Any additional adults beyond the normal pupil/adult ratio will be paid for by the school not by the pupils.

Policy in Practice

The governing body at North Baddesley Junior School will charge for:

1. Board and lodgings (to a ceiling maximum of £400) on residential visits (exception as above).
2. Activities which take place mainly or wholly outside school hours and which are not part of the core curriculum (e.g. organised trips to the theatre/ballet, specialist sport clubs, music exam fees, and alternative day activities for those not attending residential)
3. Cost of instrumental music tuition by peripatetic teachers (£270 per school year, charged as £90 per term that caters for a guaranteed 30 sessions spread across the year. This cost is reviewed annually in summer term depending on take-up and other factors passed on by Hampshire Music Service for example).
4. Freedom of Information photocopying costs – 6p per page.

The governing body may request voluntary contributions towards:

1. School trips, visits.

2. Additional resources for activities in school e.g. parties, cooking ingredients, DT materials for completed items retained by the child, theatre companies and other specialist visitors into school.
3. Transport to swimming (£30 – for two weeks of daily travel, reviewed annually)

Pupils with parents unwilling or unable to contribute will not be discriminated against, however, where there are insufficient contributions to make an activity possible, then we reserve the right to cancel. The school will, however, always try to allocate a proportion of the budget towards subsidising costs annually whenever feasible and will seek to secure the best prices and offer reasonable and flexible ways for parents to pay.

The Governors have agreed that in order to support the achievement of gifted and talented children they will consider subsidising the cost of tuition fees in individual circumstances where parents are unable to contribute to the full cost. The Resources Committee will review these charges annually in the summer term and decisions will be minuted.

Approved by Governors every year unless significant changes require it to be done sooner

Latest revision: Adopted by FGB at meeting July 2026. Next review, July 2027