

# North Baddesley Junior School

## Acceptable Use Agreement for ICT (Pupils)



- I will only use ICT equipment with permission (this includes cameras; computers; microphones; video cameras; scanners, i-pads and printers).
- I will make sure that all ICT contact with other children and adults is responsible, polite and sensible
- At school, I understand I need to be supervised by an adult when using the internet.
- I understand that I should not click on any unfamiliar pop-ups. If I see one I should tell my teacher and will only open email attachments from people I know or who my teacher has approved.
- I will not copy text from the internet and submit it as my own work.
- I will only use my class email address and my own school email address for school purposes and will not give out my address, email or phone number to anyone.
- If I find anything that I do not like on the internet, I will tell my teacher if I am at school, or a parent/guardian if I am at home.
- I will not deliberately look for, save or send anything which could be deemed unpleasant or nasty
- I will not tell other people my ICT passwords.
- I will not arrange to meet anyone on line.
- If I know that a child is misusing the equipment then I will report it to my class teacher.
- I understand that teachers in the school will not reply to me personally if contacted by any e-systems.
- I know that my use of ICT can be checked and that my parent/carer will be contacted if a member of staff is concerned about my e-safety.

Signed by:

Name:

Date:

Sept 2024